



Benha University

ISO 9001:2015

Issue 2



Detailed scope

Provision of Administrative Services for:

- Personnel Affairs.
- Organization and Management.
- Information, Documentation and Decision Support.
 - Faculty members.
 - Education and Students Affairs.
 - Scientific and Cultural Relations.
 - Graduate Studies and Researches.
 - Presidential Affairs.
 - Secretariat of University Council.
 - Engineering Affairs.
 - Public Relations and Media.
 - Purchasing and Inventory.
 - Copyright and Publishing.
- Commodities stock administration
 - Administrative security
- Legal and law affairs administration
- University Housing administration



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